

Annual Report 2009



Val Eastwood, 17.8.1927 – 10.12.2009

Veni Stephens' portrait of Val – photo by History Inverted

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Committee members 2010

as elected at Annual General Meeting 10 Dec 2009

Graham Willett (President)

Esther Singer (Vice-President)

Daniel Marshall (Secretary)

Gary Jaynes (Treasurer)

Nick Henderson

Mark Pendleton

Patrons

Professor Dennis Altman, AM

Joan Nestle

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Australian Lesbian and Gay Archives -Annual Report 2009

Officebearers' Report

This 31st year of the Archives has been a change of pace after last year's anniversary year, but there have been some significant developments.

Accommodation

Last year we were able to report that the Victorian AIDS Council had generously made additional space available to us on the first floor of their building. We are grateful to VAC for giving us this opportunity and for working around us as we have prepared the space. Much of our energy has been focussed on working out whether or not the collection can go up there without collapsing the floors. As anyone who has ever done renovations will tell you, the planning, the consultants, the tradies and the paperwork have a way of taking much more time than it might be assumed. It didn't help that at about the time we were wondering whether we might be putting too much effort into all this, that an Archive in Cologne fell down – a warning to us all!

The structural investigations have shown that the floors cannot support a compactus but we have been able to put in shelving that will take an enormous part of the collection out of the basement, making it more secure and easier to access. The surroundings are also very much more comfortable than anything we have had for a very long time. We will be keeping the basement and after sealing it to create better preservation conditions we will be moving the bulk of the off-site materials in there.

None of our relocation work would have been possible without the generous donations of time and expertise from Richard Peterson (on architectural matters) and Steven Wallis, building designer, who volunteered his drafting services. Mark Hodgkinson, consulting engineer, helped us out above and beyond the call of duty. We would also like to thank all those who donated funds this year and last year, which has enabled us to fit-out the space with purpose built shelving which will keep our collection safe and accessible.

But without Gary Jaynes' dogged attention to detail and willingness to spend hours and hours on this, we would be nowhere near being ready to move it. The committee is extremely grateful to him. We hope to host an opening party in late February.



The Collection

As we plan our move into a new space it's been a great year for learning more about the collection and what it needs to survive for the next thirty years and beyond. We were lucky to receive free training in conservation and collection management as part of our Commonwealth Heritage Grant (see below). Esther Singer attended this training at the National Library in Canberra as ALGA's representative. This grant also provides funds for us to conduct a significance assessment which will help us to prioritise work on the collection.

We remain focused on making the collection more accessible and as part of this we have been investigating our options for a new cataloguing system as well as continuing our digitisation work. Both of these are fairly mammoth tasks but will enable us to more easily serve researchers and keep the collection in good order.

Grants and Fundraising

Membership this year is 104 (compared with our high of 111 the previous year)

Membership subscriptions sustain the Archives' work and we are pleased to see our membership numbers remain healthy. Many provide additional support through specific purpose donations, mainly for periodicals binding, and in the form of other untied amounts. Donations this year amounted to about \$16,000. This built upon the \$27,000 donated to the Archives 30 campaign in 2008.

Donations and fundraising over the past few years have made the setup in the new space at VAC possible.

We have committed about \$14.3K on shelving for the new space, and in the coming year we will be looking to spend on refurbishing ALGA's basement space (dustproofing and installation of reconfigured shelving, possibly a compactus). An indicative figure of \$15,000 has been quoted for a basement compactus. A six-year old computer and a five year old photocopier have both served us well but will probably need replacement in the coming year (having more than one computer will now be feasible with the extra space at VAC).

While not the first grants we have ever received, three recent applications have garnered major contributions to our work from state and federal government agencies:

- A Local History Grant of \$3200 from the Minister for the Arts through the Public Records Office Victoria will fund the digitisation and preservation of Monte's scrapbooks and the Grove poetry book and other fragile material.
- A GVEHO (Grants to Voluntary Environment and Heritage Organisations) from the Department of Environment, Water, Heritage and the Arts of \$15,000 over three years will be used for logging our extensive oral history collection and for the development of a collection management system.
- A Community Heritage Grant of \$4,400 from the National Library of Australia will fund a collection significance assessment, which will guide our work on the collection over the coming decade. (This grant was received early in ALGA's 2009-10 financial year, so doesn't appear in the current financial report.)

The Travelling Mind of Val Eastwood

A month or so ago, our friend Val Eastwood (whose cafes nurtured Melbourne's camp scene beginning in the early 1950s and who turns out to have been a writer as well as an entrepreneur) indicated a desire to have her stories published. Why not? we thought; and threw ourselves into the editing and publishing process. Gary Jaynes, Daniel Marshall and Esther Singer – with the assistance of Val's good friend, Jude Murphy – have produced a book that is a wonderful tribute to a fine writer and a community treasure.

Thanks to Lin Tobias for the cover, the Helmut Newton Foundation for photo permissions, Graham Carbery for proofreading, and Joan Nestle and Michael Hurley for reading and commenting on the text. Ruth Ford edited her wonderful interview with Val for inclusion as a supplement to the stories, and wrote the preface.

We continue our work on the Queer Melbourne book, for which we have received City of Melbourne funding. This is based on our very popular history walks. We expect to be launching it in the first half of 2010.

Vale Colin Billing, Ken Atkins, Ken Philpott

This year we have lost three ALGA members who in their different ways, and in different eras, contributed generously to the Archives. Ken Atkins was a dedicated volunteer from the mid 1980s to the mid 1990s, and a good-hearted supporter after that, but will perhaps be best remembered for the wonderful recollections he leaves through ALGA's oral history project of a life lived to the full, particularly his adventurous travels throughout Australia in the 1950s. Ken Philpott was a more recent acquaintance of the Archives - but his love of community social history back to the 60s was a joy for all who had the good fortune to hear him talk about it. Colin Billing was a first rate collector of gay community memorabilia over more than three decades and ALGA is fortunate to have enjoyed the fruits of that collecting, even before Colin died suddenly of a heart attack in March this year. We extend condolences to the friends of Ken, Ken and Colin.

Volunteers

ALGA is entirely staffed by volunteers, and we are always grateful for the contributions made by volunteers - small or large. Interest in volunteering at the Archives has been strong this year, with many new offers for help coming in. Unfortunately we have been limited in our capacity to supervise and train new volunteers as we have been undertaking preparations for the move. We hope the new space upstairs will allow us to have more volunteers working at once, as well as being a much nicer environment for workers.

Some of the work undertaken by new volunteers this year has included a variety of tasks including digitisation, listing the collections in various ways, collection audit and advice. We are very grateful to photographer Angela Bailey who has been photographing some of our scrapbooks with the aim of producing a digital album that can be browsed by visitors. This will reduce handling of these fragile treasures. John Stevens has been putting his technical skill to great use by digitising some of our audio cassettes. This is a large but essential task as these cassettes suffer a loss in audio quality over time. We were pleased to have Nick Henderson join us, after leaving his job at the National Library to move to Melbourne. Nick has been processing a large donation of posters from the estate of Ian Malloy and also giving us some help in sorting out our listing systems. Indexes to periodicals include: *Gay Changes* (Adelaide, 1977-79) and the *Gay Teachers and Students Newsletter* (Melbourne, 1975-80) by Lee Johns and *Green Park Observer* (Sydney, 1982) by Graham Carbery.

Liz Ross has been working on listing the extensive collection of papers donated by Phyllis Papps and Francesca Curtis from Daughters of Bilitis, and the records of the national homosexual conferences (1975-86). John Waugh has taken on the Society Five papers. Helen Pausacker produced the program for ALGA's Midsumma History Walk, 2009 and has logged 18 of our oral history interviews.

In preparation for our move we have been auditing our boxed collections to see what condition they're in and what work needs to be done on them. Katie Neville joined us as a volunteer this year and has been assisting us to go through various boxes, remove dangerous materials and keep our listing up to date.

We are grateful to those archiving professionals who donate their time to ALGA in an advisory capacity. This year we relied particularly on legal advice from John Waugh and collections management advice from Jason Benjamin (University of Melbourne Archives).

Thanks also to John Waugh for maintaining the website. One feature of the website this year was the inclusion of summaries of press clipping references from Peter de Waal's *Unfit for Publication*, which documents homosexual court cases in NSW 1727-1930. There are plans afoot to publish the second edition of *UFP* on ALGA's website in the coming year.

We are also very grateful to those volunteers who have contributed to the committee and archiving work this year, including: Dan Vaughan, Jamie B, Sofia L, Johnathon M and Roz W.

Community access and outreach

Naturally we preserve GLBT history for a reason - to be able to share it with the world. Visitor numbers have remained high at the Archives this year, with the bulk of visitors still coming to research for academic purposes, including undergraduate, post-graduate and professional. Academic visitors have come from interstate and overseas this year. Other visitors have come to find out more about GLBT histories in order to flesh out their film scripts or find images for magazines. One woman came to find images of a friend who was Mr Gay Melbourne in 1999 and has since passed away. We've also hosted Rachel Cook many times, as she worked to complete her history of queer Australia for young adult readers, which is due to be launched in early 2010. Other research topics (which give some indication of the scope of the collection) have included the film portrayal of Australian books with homosexual themes; early 20th century Australian lesbian artists; Alice Anderson who ran a women's garage in Kew in the 1920s; the Melbourne gay movement in the 1970s and 80s; the Perth gay scene, current or historical; and the Grim Reaper campaign. We were also able to provide input into a (Sydney) Pride History Group photo identification workshop.

Groups to visit the Archives have included the Minus 18 youth group and a group from Prahran Mission. We provided a history walk through central Melbourne for the VAC and Graham Willett was guest speaker at the Rainbow Families Council AGM. Joy radio listeners have heard us on many occasions and for a few weeks we had a history column in MCV before a change of policy led to our being dropped. Graham Willett and Yorick Smaal organised the 9th Australian Homosexual Histories Conference in Melbourne, which included presentations from Queensland, NSW, South Australia and Victoria. At Midsumma Carnival, Daniel Marshall and Esther Singer organised the inaugural ALGA Amazing Queer History Race, drawing on a Camp Betty prototype. The Race saw teams hit the streets of Melbourne to re-enact colourful moments from local LGBTIQ history. Special thanks to Joni Gear and volunteers from both ALGA and Midsumma.

We would like to acknowledge Esther's work in handling enquiries to ALGA's email. This is a full-on job and getting bigger, as the profile of the Archives grows. Some of the requests are a challenge to an all-volunteer group - but Esther has done a great job in dealing with all enquiries in a timely and helpful manner.

Acquisitions 2009

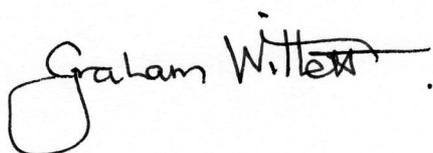
We have been working on acquisitions policy over the past year or two with a view to clarifying ownership and access conditions. Permissions and copyright queries present a real challenge and a growing call on our time. So when we respond to your offer of donated materials with our somewhat daunting Donations Form, please understand that this is to make it easier later on when people want to use your stuff. The idea is to deal with the access and ownership questions sooner rather than later so as to avoid the need to keep coming back to donors repeatedly and delaying access.

We have continued to receive donations of material. Some examples are:

- Transcript of 1992 interview with Edward Milera/John Cross - courtesy Jim Wafer
- Ephemera relating to the Boilers - courtesy Bill Brooks' estate
- Colin Billing's memorabilia collection, courtesy Colin Billing's estate
- Papers from Body Positive (a forerunner of People Living with AIDS), Sydney, c.1985 - c.1986 - courtesy Keith Jepson
- John Vergona papers (includes material from early days of Society Five)
- Photos from Society Five functions c.1971-mid 1970s - courtesy David P
- Photographs (personal archive) - courtesy Paul Drakeford
- Periodicals from Darling House in Adelaide - courtesy Ian Purcell
- Subject file on homosexuality (copy), kept at National Library Australia, c.1969-c.1983 - courtesy Nick Henderson
- Pokeys memorabilia - courtesy Mark M
- Recording of speeches at the fiftieth anniversary celebrations of The Boilers, 1959-2009
- Reviews and programs of the productions by the playwright, Alex Harding - courtesy Peter Pinne
- Posters, periodicals and miscellaneous ephemera from Gay Games, Sydney, 2002 - courtesy Michael C
- Artwork by Ian Buckland, 2004, coloured photo on foam board titled 'Unholy alliance : prime ministerial inaction and the Family First hostess'
- DVD, "Not Guilty Not Insane", by Jeune Pritchard and Jenny Neil, on the 18 day vigil that resulted in the release of Sandra Willson, 1977 - courtesy National Film and Sound Archive (in return for donation to NFSA of ALGA's old format videotape)
- DVD, "Anwernekenhe, the First National Aboriginal and Torres Straight Islander Gay Men's and Transgender Sexual Health Conference" (Alice Springs, 1995) – courtesy Hédimo Santana (filmmaker)
- DVD, 'Why's it called gay?', by YAK (same-sex attracted youth group), Melbourne, 2006,
- DVDs of BBC Four radio programs on gay/lesbian history theme ("It's not unusual", 3 parts, 1997) and television documentary, "Question of Equality" (four parts spanning 1965-1995) - courtesy Greg B
- Books from Dennis Altman, Ardy Tibby, Julie Daley, Gemma de Marco and Peter di Sciascio
- Theses from Madelaine Imber and Hayley W
- Miscellaneous ephemera from Kevin A, Geoff A, Liam Byrne, Cathy Clarke, Liam C, Mannie De Saxe, Lee Johns, Ken Lovett, Alan Mayberry, Phyllis Papps and Francesca Curtis, C Pippen, Ashley Roberts, Keith Stodden and Robert K Taylor.

ALGA does not necessarily hold copyright on donated material. This is particularly true of audio-visual materials. Where appropriate, requests for reproduction will be referred to copyright owners.

ALGA thanks the many community groups around Australia which continue to send complimentary copies of their publications. Without your support, there simply would be no Archives.



Graham Willett
President
10 December 2009

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TREASURER'S REPORT FOR 1.10.2008 – 30.9.2009

	Ordinary a/c	Gift A/c	Online saver A/c (new in 2008-09)	Cash Mgt A/c	Total	Comparison with 2007-08
C/fwd from 30.9.08	1,311.36	2,099.58	0.00	47,926.65	51,337.59	19,799.42
Internal transfers	3,000.00	-15,701.90	58,000.00	-\$45,298.10	0.00	0.00
Income*	12,637.56	15,906.81	1,038.37	1,011.78	30,594.52	58,916.06
Expense	-10,053.28	-3.73	0.00	0.00	-10,057.01	-27,377.89
Balance at 30.9.2009	6,895.64	2,300.76	59,038.37	3,640.33	71,875.10	51,337.59
<i>Net change in past year</i>	<i>5,584.28</i>	<i>\$201.18</i>	<i>\$59,038.37</i>	<i>-\$44,286.32</i>	<i>\$20,537.51</i>	<i>\$31,538.17</i>

* income for 2008-09 included

- \$5,000 from the Grants to Voluntary Environment and Heritage Organisations (GVEHO) program within the Department of Environment, Water, Heritage and the Arts, the first instalment of a three year grant for administrative services.
- \$3,200 **Local History Grant** from the Public Records Office of Victoria, for preservation and digitisation of selected scrapbooks and photographs in ALGA's collection.

Explanatory note re ALGA's four accounts: the Gift a/c is where all tax deductible donations are deposited (a Tax Office requirement); the Ordinary a/c is where all other income is received (apart from interest) and all operating expenses occur. The Online saver a/c (with Commonwealth Bank) and the Cash management account (with Goldman Sachs JB Were) are where funds that are not needed for short term operating purposes are transferred (enabling a higher interest rate return). The Online saver account was opened on 2 March 2009 to take advantage of the Australian Government's bank guarantee, following the onset of the financial downturn in October 2008.

Details of income and expenditure in the four accounts, and comparisons with the previous financial year, are contained in Attachments A, B, C and D.

Pre-commitments

1. A \$3,200 grant from the Local History Program has not yet been expended but will be in the forthcoming financial year.
2. A \$5,000 grant from the Grants to Environment and Heritage Organisations program has been allocated to administrative services in year 1 (2008-09). ALGA's grant is for three years, and there will be two further instalments of \$5000 (in 2009-10 and 2010-11). ALGA's grant submission to GVEHO was for oral history interview logging and the development of a collection management system. Work on these projects (and related expenditure) will occur over three financial years (2008-09, 2009-10 and 2010-211).
3. An \$8,000 grant from the City of Melbourne in 2007-08 for production costs for a book on Gay and Lesbian Melbourne has not yet been expended. This grant is to be acquitted in 2009-10. An additional \$6,000 has been allocated for the book's production. Although these amounts are pre-commitments, all proceeds from sale of the book will benefit ALGA in future years.
4. Approximately \$15,000 is committed for the first stage of a fit-out of additional space of the first floor at the Victorian AIDS Council in 2009-2010.

The above pre-commitments total \$36,360. Thus the available funds from the year end balance of \$71,875 is effectively \$35,515.

5. Expenditure associated with the second stage of the refurbishment of ALGA's space at VAC (dustproofing of basement and installation of reconfigured shelving, possibly a compactus) has not yet been decided upon. However an indicative figure of \$15,356 has been quoted for a basement compactus.

Donation income

Donation income of \$15,903 in 2008-09 is down from the \$27,045 generated in the fund raising campaign built around the Archives' 30th anniversary in 2007-08. Nevertheless this amount is well up on the years before 2007-08 (\$5719 in 2006-07, \$5785 in 2005-06, \$5685 in 2004-05). Attachment B gives details. There were 64 separate donations compared with 84 last year.

Specific purpose donations

Specific purpose donations from 19 people amounted to \$3580 out of total donation income of \$15,903 (23%) in 2008-09. This compares with \$7384 (27% of \$27,038) from 33 people in 2007-08. Specific purpose donation income in 2008-09 returned to a similar level to what it was in 2006-07 (\$3825) and 2005-06 (\$3844).

In 2008-09, we invited people to nominate accommodation as well as periodicals binding for specific purpose donation. The breakup of the specific purpose donations was binding \$1090 (7), accommodation \$100 (1), either \$2490 (11).

In the past we have been fortunate to benefit from specific purpose donations for major expenses such as a photocopier, computer and digital audio recorder. With our photocopier

approaching five years old, and our one computer nearly six years old, we would be delighted to consider specific purpose donations for purchases of this sort.

All donations of \$2 or more to ALGA are tax deductible – the only constraint on tax deductible donations is that the sole benefit to the donor is the tax deduction (it cannot otherwise materially assist the donor).

Other income

Donation income accounted for about \$16K of ALGA's income of \$30.5K. Grant income contributed \$8.2K, and the balance was from miscellaneous sources, the main ones being membership (\$1509 down from \$1762 in 2007-08); interest (\$2050, down from \$2251) and a small profit from the Midsumma 2009 History Walk (\$475) which helped offset other Midsumma expenses.

Abnormal vs ongoing costs

The following were abnormal items in the \$10,152 expenditure in ALGA's Ordinary a/c in 2008-09:

- \$3060 for the cost of investigating structural loadings for shelving in the new space on first floor at the Victorian AIDS Council - structural engineer's fee, radar equipment hire, and fee to retrieve original construction drawings from City of Stonnington. This expense was partly offset by VAC's contribution of \$1320.
- \$1060 for electrical services as part of the fit-out of the extra space at the Victorian AIDS Council

After allowing for these items (\$4,120), the cost of running the Archives in 2008-09 was about \$6,000. This is slightly down on the \$9,000 it cost to run the Archives in 2007-08 (a year in which more was spent on promotional activities associated with the 30th birthday of ALGA), and similar to the \$7,000 it cost to run the Archives in 2006-07.

Binding costs (\$1680 this year) remain our consistently largest ongoing expense, but were again more than offset by specific purpose donations for binding in 2008-09.

Thanks to our donors

The Archives gratefully acknowledges the following people for making donations in 2009:

Anonymous	JCA	Kevin A	KWA
Dr Barbara Baird	Greg Barrett	Isabelle Basher	Laurie Bebbington
Colin R Billing	David Bradford and Michael Williams		Paul Caulfield
David Conolly	Christopher Cutler	ED	Julie Daley
Ken Davis	Mannie De Saxe	Peter Di Sciascio	Alan Duncan
Beatrice Faust	Ian Gould	Hiba Pty Ltd	Michael H
David Hilliard	Rebecca Jennings	Leigh Keen	Chris K
KL	David Menadue	Phyllis Papps and Francesca Curtis	
Richard Peterson	Ian Purcell	K Rathbone	John Rickard
Mark Riley	Jenny Scott	Jeff Slingsby	Ellen Spalding
Keith Stodden	Richard Stone	Rohan Storey	Alison Thorne
John Witte	Margaret Young	Darian Zam	

ALGA is grateful to the many people who have generously given their time and expertise this year (see Volunteers report elsewhere).

ALGA thanks the Victorian AIDS Council for its generosity in continuing to house ALGA at Claremont Street and for opening up a whole new space to us in 2009.



Gary Jaynes

Treasurer

9 December 2009

Ordinary account summary

Attachment A			
ALGA Ordinary Account with CBA - BSB 06 3002, Account number 10061383			
1 October 2008 - 30 September 2009			
	2008 / 2009	2007 / 2008	Notes on 2008/ 2009 income, expenditure and transfers
Carried forward from previous year	30/09/2008	30/09/2007	
Sub-total - Carry forward	1,311.36	3,091.14	
Internal transfers			
Transfer from Gift Account to Ordinary account	3,000.00	4,500.00	Transfer to Ordinary a/c for operating expenses
Sub-total - Internal transfers	\$3,000.00	\$4,500.00	
Income			
Anniversary function (2008)		11,222.33	
Anniversary function (2008) - adjustment		-540.00	
Audio visual services		176.00	
Building services	1,320.00		Victorian AIDS Council contribution to cost of structural engineer to assess shelving options on first floor
Correction		0.14	
Donations (not tax deductible)	61.25	96.60	Miscellaneous cash donations, not tax deductible
Grant from Local History Program (Public Records Office)	3,200.00		Grant for digitisation of selected scrapbooks and photographs
Grant from the Australian Government's Voluntary and Environmental and Heritage Organisations (GVEHO) program - year 1 of 3	5,000.00	2,300.00	First instalment of a 3-year grant for administrative services
Interest	7.26	7.98	
MCV column	180.00		History column payment
Memberships	1,509.00	1,762.00	104 memberships paid in 2008-09 (13 new) cf 111 in 2007-08 - see notes for comparison with previous years
Photocopying income	139.05	389.95	
Proceeds from Chillout bucket collection		47.40	
Proceeds from History Walk	875.00	1,008.00	Partly offset by history walk expenses - see Midsumma costs below
Proceeds from Homosexual Hist Conf		2,059.70	
Proceeds from Quiz night (2008)		1,478.50	
Proceeds from raffle at Midsumma (2007)			
Sales - badges	109.00	158.00	
Sales - publications	237.00	913.45	
Sub-total - Income	\$ 12,637.56	\$ 21,080.05	

Ordinary account summary

Expense			
Acquisitions	207.48	366.35	Book and video purchases offset by specific purpose donations
Administrative services	840.00	1,275.00	Offset by GVEHO grant (logging of oral history interviews)
Advertising	165.00		Advertisement in <i>Queensland Pride</i> seeking missing back issues
Anniversary function (2008)		12,126.70	Not applicable 2008-09
Audio visual consumables		52.50	
Audio visual services	28.00	552.50	
Audit costs	550.00		Audit of 2007-08 accounts (requirement of GVEHO grant)
Aust Soc of Archivists membership	165.00	165.00	
Binding	1,680.00	2,020.00	See notes for comparison across years
Book purchases (for sale by ALGA)	100.90	150.00	Purchase of Pride History Group publications for sale by ALGA
Building services	3,066.25		Cost of investigating shelving options for new space on first floor at the Victorian AIDS Council (partly offset by VAC contribution, see Income above) - structural engineer's fee, radar equipment hire, and fee to retrieve original construction drawings from City of Stonnington.
Chillout Festival costs		180.00	Not applicable 2008-09
Computer consumables	71.95	107.69	Blank CDs and DVDs
Consumer Affairs fees for public officer's report	39.70	104.70	Lodgement fee only in 2008-09 (rule change fee was additional in 2007-08)
Courier / delivery costs		484	Not applicable 2008-09
Display expenses		87.35	Not applicable 2008-09
Homosexual Histories Conference expenses		1,050.86	Not applicable 2008-09
Honoraria		91.95	Not applicable 2008-09
Hospitality	80.52	11.55	
Internet costs	37.95	76.95	Upgrade of standard hotmail email a/c to Hotmail Plus (from 8/12/2008) for additional disk space and no advertising. Note that 2 year domain name registration for alga.org expires 15 Oct 2010.

Ordinary account summary

Midsumma costs - current year	589.00	822.15	See notes for breakup and comparison with previous years. More than offset by income for history walk and sales at Carnival.
Midsumma costs - prepayment for next year	292.00	155.00	Registration cost for Midsumma 2010 Carnival
Office equipment		1,243.79	Not applicable 2008-09
Office furniture		1,781.53	Not applicable 2008-09
Photo printing expense		66.15	Not applicable 2008-09
Photocopier expenses	368.86	593.37	Annual maintenance fee for photocopier, few copies than in previous year but there has been a rise in copy cost (up from 2.3c to 2.8c per copy including GST). Photocopier nearing five years old.
Photocopying expense	70.00	36.00	
PO Box rental	117.00	110.00	
Postage (general)	382.80	676.45	
Printing	22.50	756.15	
Repairs & maintenance		206.30	Not applicable 2008-09
Stationery	272.79	479.32	Various including photocopying paper, specialty paper, envelopes, labelling tape, etc
Storage supplies	755.58	765.52	Various acid free materials including archive boxes of various sizes x90 (\$410), folders x100 (\$99), photo albums x3 (\$74), polypropylene pockets (\$87), clicseal bags, polystyrene clips, photo corners and CD cases.
Sundries		15.00	
Thesis Prize		750.00	2008 prize yet to awarded
Travel	150.00		Taxi fares x4 for ALGA rep attending an interstate conference (air fare funded by host, and accommodation through personal contacts)
Sub-total - Expense	10,053.28	27,359.83	
Year end balance = C/fwd + Internal transfers + Income - Expense	6,895.64	1,311.36	
			-

Ordinary account summary

Reconciliation with bank account	30/09/2009	30/09/2008	
Bank balance at year end	10,597.64	3,322.56	
Adjustment for delayed internal transfers		-30.00	Not applicable 2008-09
Add income not banked by year end		31.25	Not applicable 2008-09
Less cheques not presented at year end	3,702.00	2,012.45	chq 379 (\$2420) + chq 385 (\$150) + chq 388 (\$840) + chq 389 (\$292) = \$3702
Adjusted bank balance	6,895.64	1,311.36	Reconciles with year end balance above
Notes			
1. Membership income was \$1509 in 2008-09, cf \$1762 in 2007-08, \$1383 in 2006-07, \$1214 in 2005-06, \$1251 in 2004-05, \$1001 in 2003-04, \$950 in 2002-03, and \$833 in 2001-02			
2. There were 104 financial members at 30/9/09 (including 13 new) compared with 111 in 2008-09, 84 in 2006-07, and 69 in 2005-06. 20 members from 2007-08 did not renew in 2008-09.			
3. Binding expenses were \$1680 in 2008-09 cf \$2020 in 2007-08, \$1430 in 2006-07, \$1305 in 2005-06, \$1380 in 2004-05, \$720 in 2003-04, \$785 in 2002-03 There were 64 volumes bound in three batches in 2007-08 (cf 60 in 2007-08, 27 vols in 2006-07)			
4. Midsumma 2009 costs (\$589) comprised \$280 for public liability insurance for history walk and Carnival, \$210 for Carnival registration, plus \$99 for printing of history walk program. Note - \$155 prepaid for 2010 history walk event registration.			
Comparisons with previous years' Midsumma costs are as follows:			
Midsumma 2008 costs (\$822) comprised, \$280 for public liability cost for history walk, \$212 for Carnival registration, \$144 for history walk program \$61 decorating tent at Carnival, \$125 for quiz night event registration. Note - \$155 prepaid for 2009 history walk event registration.			
Midsumma 2007 costs (\$784) comprised \$132 for history walk event registration, \$250 for public liability cost for history walk (offset by specific purpose donation), \$144 for History Walk program printing, and \$252 for Midsumma tent cost NB nil public liability cost for 2007 Carnival due to previous year's payment covering both 2006 and 2007 carnival dates			
Midsumma 2006 costs (\$450) comprised \$220 tent hire, \$130 event reg'n, \$100 for public liability at Carnival Midsumma 2005 costs (\$239) comprised \$120 tent hire (paid 2004-05) and \$119 event reg'n (paid 2003-04); nil cost for public liability at Carnival as covered by previous year's payment for a calendar year.			
Midsumma 2004 costs (\$195) comprised \$85 public liability, \$110 tent hire (nil event registration because history walk inadvertently omitted from program).			
Midsumma 2003 costs (\$395) comprised \$85 for public liability, \$110 for tent hire, \$200 for honorarium 2003 for history walk guest presenter.			
Midsumma 2002 costs (\$640) were \$357 tent hire, \$82.50 event registration and \$200 honorarium for history walk guest presenter.			

Gift account summary

Attachment B				
ALGA Gift Account with CBA - BSB 06 3002, Account number 1006137!				
1 October 2008 - 30 September 2009	2008 / 2009		2007 / 2008	Notes on 2008 / 2009 income, expenditure and transfers
Carried forward	30/09/2008		30/09/2007	
Sub-total - account balance carried forward	\$2,099.58		\$572.65	
Internal transfers				
Transfer of \$8,000 from Gift Account to Online saver account	-8,000.00		-21,000.00	Gift a/c funds transferred to Online saver a/c to maximise the rate of return.
Donation adjustment	-4,701.90			Donation of \$4701.90 inadvertently went direct to Goldman Sachs JB Were a/c
Transfer of \$5000 from Gift Account to Ordinary account	-3,000.00		-4,500.00	Transfer to Ordinary a/c for operating expenses
Sub-total - Internal transfers	-\$15,701.90		-\$25,500.00	
Income				
Donations	15,903.34		27,037.50	includes \$4701.90 donation direct to Goldman Sachs JB Were a/c
Interest on donations	3.47		7.49	
Sub-total - Income	\$15,906.81		\$27,044.99	
Expense				
Bank fees	\$3.73		\$18.06	Fees for OurCommunity online donation facility (1.2% of deposit)
Sub-total - Expenses	\$3.73		\$18.06	
Year end balance = C/fwd + Internal Transfers + Income - Expense				
	2,300.76		2,099.58	
Reconciliation with bank account at				
	30/09/2009		30/09/2008	
Bank balance at year end	\$2,300.76		\$2,020.18	
Add income not banked by year end	\$0.00		\$79.40	
Less cheques not presented at year end	\$0.00			
Adjusted bank balance	2,300.76		2,099.58	

Gift account summary

Notes					
1. There were 64 separate donations in 2008-09, compared with 84 in 2007-08, 53 in 2006-07, 57 in 2005-06, 46 in 2004-05, 32 in 2003-04, 33 in each of 2002-03, 2001-02 and 2000-01, and 22 in 1999-2000					
		2008-09		2007-08	
2. The spread of donations was as follows:		\$	Count	\$	Count
0 to \$20		\$244.00	19	\$214.00	13
Most of the specific purpose donations here	\$21 to \$50	\$1,080.00	6	\$1,324.50	31
	\$51 to \$100	\$1,060.00	23	\$1,810.00	21
	\$101 to \$500	\$2,630.00	10	\$3,189.00	11
	\$501 to \$1000	\$1,000.00	3	\$4,000.00	4
Over \$1000		\$9,889.34	3	\$16,500.00	4
		\$15,903.34	64	\$27,037.50	84
3. In 2008-09, we invited people to nominate accommodation as well as binding for specific purpose donation. The breakup of the specific purpose donations was binding \$1090 (7), accommodation \$100 (1), either \$2490 (11).					
4. The number and amount of specific purpose donations declined this year - the comparison with previous years is as follows:					
		\$		Number	Total donation income
2008-09		\$3,580		19	\$15,903
2007-08		\$7,384		33	\$27,038
2006-07		\$3,825		29	\$5,771
2005-06		\$3,844		30	\$5,771
2004-05		\$1,892		17	\$5,668
2003-04		\$1,235		13	\$4,762
2002-03		\$1,270		16	\$1,977
2001-02		\$1,200		17	\$2,555
2000-01		\$740		10	\$1,697
1999-2000 (before binding sponsorship started)					\$1,080

Online saver summary

Attachment C		
ALGA Online saver account with CBA - BSB 06 3141, Account number 1035 9024		
1 October 2008 - 30 September 2009		
	2008 / 2009	Comments for 2008 / 2009
Carried forward		
Sub-total - Account balance carried forward	Nil	This account was opened 2 March 2009
Internal transfers		
Transfer of \$58,000 on 2/3/2009 (\$50K from the Cash Management a/c with Goldman Sachs JB Were and \$5K from the Gift a/c)	\$58,000.00	Transfer to CBA a/c to access Federal Government's bank guarantee in light of the global financial crisis
Sub-total - Internal transfers	\$58,000.00	
Income		
Interest - from 25/2/2009 - 30/9/2009	1,038.37	
Sub-total - Income	1,038.37	
Annual return - simple interest as % pa of starting balance (adjusted for less than a full year - 213 days)	3.1%	Starting balance transferred to CBA at 2/3/2009
Expenditure		
Sub-total - Expenditure	\$0.00	
Year end balance = C/fwd + Internal Transfers + Income - Expense		
	\$59,038.37	
Notes		
1. \$50,000 of the \$58,000 transferred into this a/c in 2008-09 came from ALGA's Goldman Sachs / JB Were cash management account on 2/3/2009, and the remaining \$8,000 was from the ALGA's Gift a/c with CBA. The transfer out of the cash management account to CBA's online saver was to take advantage of the Australian Government's bank guarantee in light of the global financial downturn in Oct 2008.		

Cash mgt account summary

Attachment D				
ALGA Cash management account with Goldman Sachs JBWere - BSB 083 973, Account number 000 446 265				
1 October 2008 - 30 September 2009				
	2008 / 2009	2007 / 2008	Comments for 2008 / 09	
Carried forward				
Account balance carried forward	47,926.65	16,135.63		
Internal transfers				
Donation (direct to Goldman Sachs JB Were a/c)	\$4,701.90			Counted in Gift a/c (where treated as Internal transfer to this account)
Transfer 25/2/2009 of \$50,000 from Goldman Sachs JB Were to ALGA's Online Saver a/c with CBA	-\$50,000.00	\$21,000.00		Transfer to CBA a/c to access Australian Government's bank guarantee in light of the global financial crisis (deposited CBA 2/3/2009)
Sub-total - Internal transfers	-\$45,298.10	\$21,000.00		
Income				
Anniversary dinner booking		540.00		Not applicable in 2008-09
City of Melbourne grant for book production		8,000.00		To be acquitted in the 2009-2010 financial year
Correction donating back to 30/6/2006	0.06			
Interest - Goldman Sachs JBWere Securities Cash Trust 1/10/08 - 30/9/09	1,011.72	2,251.02		
Sub-total - Income	1,011.78	10,791.02		
Annual return - interest as % pa of previous year's balance plus income	1.9%	6.1%		Note - previous year's balance transferred to CBA's online saver a/c at 25/2/2009
Expenditure				
Sub-total - Expenditure	\$0.00			
	30/09/2009	30/09/2008		
Year end balance = C/fwd + Internal Transfers + Income - Expense	3,640.33	47,926.65		
Notes				
1. \$50,000 of funds in this account were withdrawn on 25/2/2009 and transferred to ALGA's Online saver account with CBA on 2/3/2009 to take advantage of the Australian Government's bank guarantee following the onset of the global financial downturn in October 2008. An additional \$8,000 was transferred from the Gift a/c to the Online saver account on the same date (2/3/2009).				
2. The rate of return in 2008-09 in the cash management account has declined over the year (5.21% in the Dec 08 quarter to 2.41% in the Sep 09 quarter). This compares with quarterly rates of return in 2007-08 of 6.06%, 6.5%, 6.97% and 6.90%.				